

APPLICATION FOR ADMISSION

Applications are currently being accepted for the next Academic Year. You will be notified via email when your entire packet has been received. **Applicants will not be considered until the entire packet is submitted.** The deadline for application submission is April 1st. A new cohort starts each August. If selected, the applicant will be interviewed independently as well as with his/her family or support person. An interview does not guarantee admittance to the Program. Please note that additional paperwork will be required upon admission.

APPLICATION CHECKLIST
Successful submission of an application to UA-Pulaski Technical College at www.uaptc.edu/apply
A Copy of Your Arkansas Identification Card or Driver's License
A Copy of Your Birth Certificate
A Copy of Your Social Security Card
A Copy of Your Medicaid Card (if applicable)
Immunization Records
Student Application
Student Questionnaire completed by the student - please indicate if a scribe is used
Personal Support Questionnaire (completed by a parent or support person)
Parent/Support Person Readiness Questionnaire (completed by a parent or support person)
Official High School Transcript (must be sent directly by school)
Copy of High School Diploma or Certificate of Completion
Behavioral records (if student has no record, send a letter from the high school stating there is no record)
Current IEP which serves as evidence of the applicant's eligibility for special education and related services under the IDEA
A documented comprehensive and individualized psycho-educational evaluation and diagnosis of an intellectual disability by a psychologist or other qualified professional that includes an IQ Score: Current Neuropsychological Evaluation, including IQ score Psychoeducational Evaluation, including achievement scores within the past five years *Please indicate which evaluations are neuropsychological and which are psychoeducational on the front of each evaluation packet (or indicate "both" if your packet includes both).
Three Recommendation forms (included) from non-family members who have known the applicant for at leastone year Recommendations should include at least one educator
Copy of legal guardianship agreement, if applicable. We must have a copy of the legal papers to enforce guardianship
FERPA Release of Student Information (one form for each supporter who needs access to student records)
Complete the Free Application for Federal Student Aid (FAFSA®) form at <u>https://studentaid.gov/h/apply-for-aid/fafsa</u>
Apply for an Arkansas Rehabilitation Services Counselor

APPLICATION SUBMISSION
Applications and Recommendations should be submitted to:
3D Program
ATTN: Bailey Smith
University of Arkansas Pulaski Technical College
13000 Interstate 30
Little Rock, Arkansas 72210

The 3D Program is a non-degree Certificate Program. Transfer credits from other colleges or postsecondary programs are not accepted.

CERTIFICATION & HONOR CODE COMPLIANCE

Important: All applicants must read and sign.

I certify all information provided on this application and supplementary materials is correct and complete.

I understand any untruthful statement in this application could result in my application being denied or my immediate dismissal from the 3D Program.

I understand that I am required to notify and update the 3D Program Admissions Committee of any change in status, including (but not limited to) a disciplinary or criminal incident that occurs after submission of this application and prior to my enrollment in the 3D Program.

I have read and understood these statements:

ADMISSION CRITERIA

Applicants must:

- Be over the age of 18 prior to the first day of class;
- Display a desire to continue academic, career development, social and independent living instruction at University of Arkansas-Pulaski Technical College;
- Have a passion for Culinary Arts, Baking and Pastry Arts or Hospitality;
- Display a desire to obtain gainful employment upon graduation;
- Have a cognitive and/or developmental disability that interferes with their academic performance and social development. The applicant must have been (or is presently) eligible for special education and related services under the Individuals with Disabilities Education Act(IDEA);
- · Have sufficient emotional, behavioral and independent living skills necessary to participate in coursework and campus life;
- Be able to work independently for most of the day;
- Demonstrate the ability to accept responsibility for his/her actions and maintain respect for him/her and others and have no history of disruptive or challenging behaviors;
- Be able to perform at an academic level with or without accommodations;
- Be independent in handling his/her own medication, specialized dietary, and/or medical needs. Staff is not available to manage/administer medications. The 3D Program does not take responsibility for specialized diets or medical needs;
- · Participate in an interview with and without support from family/support person, if selected for an interview;
- Complete a reading and writing sample during the interview, if selected;
- Be able to attend all classes, tutoring and mentoring sessions, etc. once accepted to the Program;
- Have **completed** a high school program; and
- · Be available to attend a University of Arkansas-Pulaski Technical College 3D Program Summer Orientation, if accepted.

PROJECTED COST FOR 1 ACADEMIC YEAR				
Academic Tuition and other fees	\$6,822 (in-state)			
Program Fee	\$4,008 (in-state)			

* These costs are from the 2023-2024 Academic Year and are subject to change.

** These projected costs do not include meals or books (there is a classroom copy of many of the books needed).

STUDENT INFORMATION

□ A scribe was used for this section of the application

CONTACT INFORMATION STUDENT									
Student's Full Name					Preferred Nar	me			
Date of Birth (M	M/DD/Y	Y)				Birth Place			
Home Phone #	()		Cell Phone#		()	()		
Medicaid #		Social Securi			ty #				
PASSE:				PASSE Mem	ber#:				
Home Address						City, State, Zip			
High School						City, State			
Student perman	ently resi	des with:			Cou	nty of Residence:			
Does the studen If yes: □ Fu		uardians Partial				ne of Guardian: cumentation			anship to be enforced
				ontact In Parent(s)		•			
Parent / Support Person #1 Pa			arent / S	Suppo	rt Person #2				
Full Name				Ful	Name				
Cell Phone#		()		Cel		Phone#		()
Home Phone #		()			Hoi	me Phone #		()
Work Phone#		()			Wo	rk Phone#		()
Address					Ad	dress			
City, State, Zip					City, State, Zip				
Email Address			Email Address						
PRIMARY CARE PHYSICIAN									
Name					Clin	ic			
Phone Number									
Address					City	v, State, Zip			

EDUCATIONAL HISTORY

(To be completed by student) □ A scribe was used for this section of the application

Schools Attended (Name, City, and State)	Public or Private School	Calendar Years Attended	Reason for Leaving

Did/will receive:		High School Diploma	C	Equivalent Certificate	
Name of certificate	received:				

Participated in general education classes:	□ Yes	□ No
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Describe inclusive educational experiences/List inclusive classes:

List or attach accommodations used in general education classes according to Individual Education Plan (copies of notes, extended time, etc.):

1. Describe the most challenging part of school, both academically and socially.
2. What has been the most enjoyable part of high school?
2. Will stable and the sector was involved in 2. A mender wan 2. Office as held?
3. What clubs or teams were you involved in? Awards won? Offices held?
4. Have you received any Arkansas Rehabilitation Services funding to attend a post-secondary program? Yes N
5. Have you taken a UAPTC-CAHMI 3D tour?
6. Have you ever applied for the 3D Program before? □Yes □No If yes, year
How did you hear about the 3D Program?

□ Word-of-Mouth □	Conference:
\Box Referred by	Community Event:
□ High School Guidance Counselor □	Other:
UA-PTC 3D Program Social Media	
□ Internet Search (Google, Bing, Yahoo)	

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STUDENT QUESTIONNAIRE

(To be completed by student)

□ A scribe was used for this section of the application

1. Why do you want to attend the 3D Program at the University of Arkansas-Pulaski Technical College?
2. What are your goals for the future? Where do you see yourself in 10 years?
3. What kind of job would you like to have when you finish school? Why?
4. How do you spend your free time?

5. Whom do you socialize with? Family, friends, or do you prefer to be alone?
6. Describe a special relationship you have with a friend, mentor or family member.
7. Have you ever been away from your family for an extended period of time? If so, when and where?
8. What are three things you are good at? Three things that you struggle with?
9. Describe how you like to spend time when you are alone.

10. Are you on Facebook, Instagram, Twitter, SnapChat, or other Social Media? Do you check your accounts regularly? On your cell phone, the computer, or both?
11. What role(s) do you see your support system play in aiding your success in the UA-PTC 3D Program?

EMPLOYMENT / VOLUNTEERING HISTORY

Please complete the following, including paid employment, unpaid employment, school-based employment training and internships. Attach a resume and references if applicable.

(Employment experience is not a requirement for admission.) \Box A scribe was used for this section of the application

□ A scribe was used for this section of the application □ No Work History

PAID EMPLOYMENT/VOLUNTEER/INTERNSHIP Salary/Wage Company Address Supervisor How did you Job Title obtain this job? Responsibilities From То Reason for Leaving Paid Internship Volunteer Company Salary/Wage Address Supervisor How did you Job Title obtain this job? Responsibilities From То Reason for Leaving Paid Internship Volunteer ╘ Company Salary/Wage Address Supervisor How did you Job Title obtain this job? Responsibilities То Reason for Leaving From Paid Internship Volunteer

EMPLOYMENT REFERENCES			
Employment / Volunteer Reference #1	Employment / Volunteer Reference #1		
Full Name	Relationship		
Company	Phone		
Address	Email		
Employment / Volunteer Reference #2			
Full Name	Relationship		
Company	Phone		
Address	Email		
Employment / Volunteer Reference #3			
Full Name	Relationship		
Company	Phone		
Address	Email		

1.	What have you enjoyed most about your work experiences? Why?
2.	What have you not enjoyed about your work experiences? Why?

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PERSONAL SUPPORT INVENTORY

(Tobecompleted by parent/support person)

Completed by:

Please fill in the information below as completely and honestly as possible. This information gives a greater understanding of the student's functional level and is not a determining factor in acceptance to the program. **Check all that apply**.

INDEPENDENT LIVING SKILLS		
Finds way around new environment	 Has never had the opportunity Needs complete assistance Needs limited assistance Completely independent 	
Follows a schedule independently	 Has never had the opportunity Needs complete assistance Needs limited assistance Completely independent 	
Bathes daily	 Needs daily reminders With prompting/schedules Completely independent 	
Changes clothes daily	 Needs daily reminders With prompting/schedules Completely independent 	
Brushes teeth daily	 Needs daily reminders With prompting/schedules Completely independent 	
Asks for help, clarification	 Needs prompting Always Only in familiar situations 	
Uses good judgment in an emergency	 Has received instruction, but has not been in the situation Has not received instruction Completely independent 	
Copes well with stress	 Needs assistance Has and uses coping strategies Independent 	
Adjusts well to new environments	 Needs much assistance Needs little assistance Independent 	
Prefers to do things for himself/herself	□ Yes □ No □ Frequently requests assistance	
Laundry	 Sorts Operates washer Operates dryer Folds Irons Does not do laundry 	

INDEPENDENT LIVING SKILLS (CONT.)		
Cooks	□ No □ Completely independent □ Very basic (Example:	
Has attended camp away from home	□ Yes (Forhowlong?) □ No	
Sets appointments for himself/herself	□ Yes □ No	
Has travelled	 Yes, flown alone Yes, flown with adult Internationally Yes, bus alone Yes, bus with adult No Other: 	
Does the student use rideshare apps or public transportation?	 Uber / Lyft Metro / City Bus Has app on phone, uses independently Parent arranges/orders rideshare for student Does not use rideshare apps 	
Has driver's license	 Yes, drives on own Yes, drives with parent/adult only Learner's Permit only Student does not drive 	
What chores is the student responsible for at home?		
Is the student able to manage his/her own time?	 Arrives on time Allows enough time to walk to classes, etc. Uses alarm clock Uses schedule or day planner No 	
Is student independently able to use:	 Laptop Debit card Flash drive Cell phone ATM Attach a document to an email Email Printer 	
Cuts fingernails and toenails	 Needs complete assistance Needs daily reminders With prompting/schedules Completely independent 	
Shaves face/legs	 Needs complete assistance Needs daily reminders With prompting/schedules Completely independent 	

SOCIAL SKILLS AND COMMUNICATION		
Communicates needs appropriately	□ Yes □ No □ With prompting	
Engages in age appropriate interaction	 Yes, socializes with same age peers Does not socialize Socializes mostly with family Socializes with older Socializes with younger 	
Deals with conflict	 Needs much assistance Seeks assistance Needs limited assistance Independent 	
Distinguishes between friends & strangers	 ☐ Yes ☐ No ☐ Has not been in the situation 	
Follows rules	 Yes, is a rule follower Needs reminders Struggles following rules 	
Orders and purchases from a restaurant/store	□ Yes □ No □ Needs assistance	
Respects authority figures	 □ Yes □ No □ Depends on the relationship 	
Uses cell phone	 Phone calls Text messages Calendar/day planner Alarms Apps Internet browsing 	
Is able to provide personal information	 Address Emergency contact Medication information Insurance information Phone number Email address Social security # 	
Uses email	 Has email account but does not use With assistance Independently Remembers passwords Needs reminder for passwords 	
Maintains appropriate social behavior	 With prompts Independently with family Needs reminders in public situations Independent in public situations 	
Dating experience	 Has not dated Has dated Online dating No experience, but is interested in dating 	
Is the student currently involved in activities that are specifically created for individuals with disabilities?	 □ No □ Yes □ Yes, inclusive activities 	

Has the student been hospitalized in the past 12 months for	
anger/anxiety/stress or other mental health concerns? If yes,	
please explain.	
Has the student seen a doctor or therapist to help manage	
his/her anger/anxiety/stress? If yes, provide the date of last	
visit.	
visit. How does the student currently manage anger/anxiety/stress?	

ACADEMIC SKILLS		
Reading skills Approximate grade level reading ability:	 No functional reading Reads chapterbooks Reads books silently Can answer questions about a reading selection Can summarize a reading selection Reads books for pleasure Makes inferences Title of last book read: 	
Math skills	 No functional math skills Handles money to make a purchase Counts change in bills Manages a checking account Stays within a budget 	
Computer skills	 Stay's within a badget Word processor Internet search Remembers password PowerPoint Requires assistance Uses Mac Uses PC Does not use the computer 	
Following verbal directions	□ Yes □ No □ With reminder	
Following written directions	□ Yes □ No □ With reminder	
Time Management	 Uses a calendar Makes appointments Needs complete assistance Keeps planner/agenda Sets reminders on phone On time 	
Study Habits	 Studies independently Has tutor Requires one on one assistance Requires prompting Does not have homework 	
Note-taking	□ Takes ownnotes □ Uses technology □ Requires copies of notes	
Writing skills	 Has written papers Writes simple sentences Drafts, revises and edits Writes shortparagraphs Uses punctuation Takes notes during class Copies notes from board Does not write Uses technology for writing 	

ACADEMIC SKILLS (CONT.)		
Listening skills	 Can retell a story Able to retell settings, problems, events and solutions Creates questions based on information presented 	
Tutor/Assistant	 Attended class with student Assisted with work one on one At home tutor No tutor or assistant 	
Assistive technology	 iPad- apps:	

Please feel free to provide any supporting documentation.

What goals does the family/parent have for the student while in college?

Provide any additional information for consideration regarding the applicant. Include any relevant social, emotional or educational factors. We are looking for atrue picture of the student's overall level in academics, social skills, independent functioning and employment readiness.	

Please list details of any services that were received or are now being received by the applicant.

Type of service (OT, ABA therapy, speech therapy, etc.)	Place / Provider	Date of services
		То

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PARENT READINESS SURVEY

(To be completed by parent or support person)

APPLICANT INFORMATION		
Student Name	Parent/Guardian Name	

STUDENT SAFETY		
I expect one-on-one support for my student all day.	□ Strongly Agree	
	Agree	
	□ Neutral	
	□ Disagree	
	□ Strongly Disagree	
I worry about my student talking to other student	□ Strongly Agree	
unsupervised.	□ Agree	
	□ Neutral	
	□ Disagree	
	□ Strongly Disagree	
I worry about my student crossing the street.	□ Strongly Agree	
	□ Agree	
	□ Neutral	
	□ Disagree	
	□ Strongly Disagree	
I check to see if my student has the correct facts.	□ Strongly Agree	
	□ Agree	
	□ Neutral	
	□ Disagree	
	□ Strongly Disagree	

POST-SECONDARY PROGRAMS		
I expect to know everything my student does at the college.	 Strongly Agree Agree Neutral Disagree Strongly Disagree 	
I need to know the homework assignments for each class my student takes in college.	 Strongly Agree Agree Neutral Disagree Strongly Disagree 	

POST-SECONDARY PROGRAMS (CONT.)		
I need to know the calendar of social activities offered to my	□ Strongly Agree	
student.	□ Agree	
	□ Neutral	
	□ Disagree	
	□ Strongly Disagree	
I know my student, with support, will develop friendships.	□ Strongly Agree	
	□ Agree	
	□ Neutral	
	□ Disagree	
	□ Strongly Disagree	
I know my student, with support, will try new opportunities.	□ Strongly Agree	
	□ Agree	
	□ Neutral	
	□ Disagree	
	□ Strongly Disagree	

DIRECT INVOLVEMENT	
I would like to attend classes to see my student interact with	□ Strongly Agree
others.	□ Agree
	□ Neutral
	□ Disagree
	□ Strongly Disagree
Often, I am in contact with my student more than three times	□ Strongly Agree
a day.	□ Agree
	□ Neutral
	□ Disagree
	□ Strongly Disagree
Often, I tell my student what to do or say.	□ Strongly Agree
	□ Agree
	□ Neutral
	□ Disagree
	□ Strongly Disagree
I check up on my student in person, if I can.	□ Strongly Agree
	□ Agree
	□ Neutral
	□ Disagree
	□ Strongly Disagree
I understand I will have limited contact with the UAPTC-3D Program	□ Yes
and that communication will primarily go through my child.	□ No

STUDENT'S STRENGTHS AND CHALLENGES		
My student has the ability to handle frustration appropriately.	 Strongly Agree Agree Neutral Disagree 	
	□ Strongly Disagree	
I trust my student's judgment.	 Strongly Agree Agree Neutral Disagree Strongly Disagree 	

STUDENT'S STRENGTHS AND CHALLENGES (CONT.)		
My student has the ability to seek assistance.	□ Strongly Agree	
	□ Agree	
	□ Neutral	
	□ Disagree	
	□ Strongly Disagree	
I believe I am ready for my student to attend college.	□ Strongly Agree	
	□ Agree	
	□ Neutral	
	□ Disagree	
	□ Strongly Disagree	
I feel that my student knows what is best for him/herself.	□ Strongly Agree	
	□ Agree	
	□ Neutral	
	□ Disagree	
	□ Strongly Disagree	

CONCERNS ABOUT THE FUTURE		
I believe a post-secondary education is important formy student.	 Strongly Agree Agree Neutral Disagree Strongly Disagree 	
I feel that my student wants to attend the college.	 Strongly Agree Agree Neutral Disagree Strongly Disagree 	
My student will live independent of our family after graduation.	 Strongly Agree Agree Neutral Disagree Strongly Disagree 	
My student will have meaningful employment after graduation.	 Strongly Agree Agree Neutral Disagree Strongly Disagree 	
My student will no longer have a disability after graduation.	 Strongly Agree Agree Neutral Disagree Strongly Disagree 	
My student will lead planning sessions in order to achieve his/her goals.	 Strongly Agree Agree Neutral Disagree Strongly Disagree 	

University of Arkansas- Pulaski Technical College 3D Program 13000 Interstate 30 Little Rock, AR 72210

Authorization for Release of Confidential Information

To/From: UA-PTC 3D Program 13000 Interstate 30 Little Rock, AR 72210 Phone: 501-771-6054 Fax: 501-812-2885 To/From: AEDD Inc. 105 E Roosevelt Little Rock, AR 72206 Phone: 501-666-0246 To/From: Arkansas Rehab 900 W. 7th Street Little Rock, AR 72201 Phone: 501-686-2800 Fax: 501-686-9418

, the student or guardian of the

student named below, give University of Arkansas- Pulaski Technical College, 3D Program permission to obtain from or give to the above named agency/person pertinent social, medical, or other information. I understand this information is confidential and will only be used for the benefit of this student. I understand that the 3D Program Staff may share information about the student's disability with the staff for accommodating my student's needs in the classroom. I understand that this information may be subject to release by the recipient without the knowledge or consent of Pulaski Technical College 3D Program and that Pulaski Technical College 3D Program is in no way responsible for this action. I further understand that I may revoke this release at any time by requesting this is writing and submitting it to this office or by requesting this form and signing below.

Student's Name	Date of Birth	

Signature of Student / Legal Guardian_____ Date _____

I,

RECOMMENDATIONS AND RELEASE

Please list the following information for recommendations. Individuals sending recommendations should know the student well and be able to speak to his/her readiness for college:

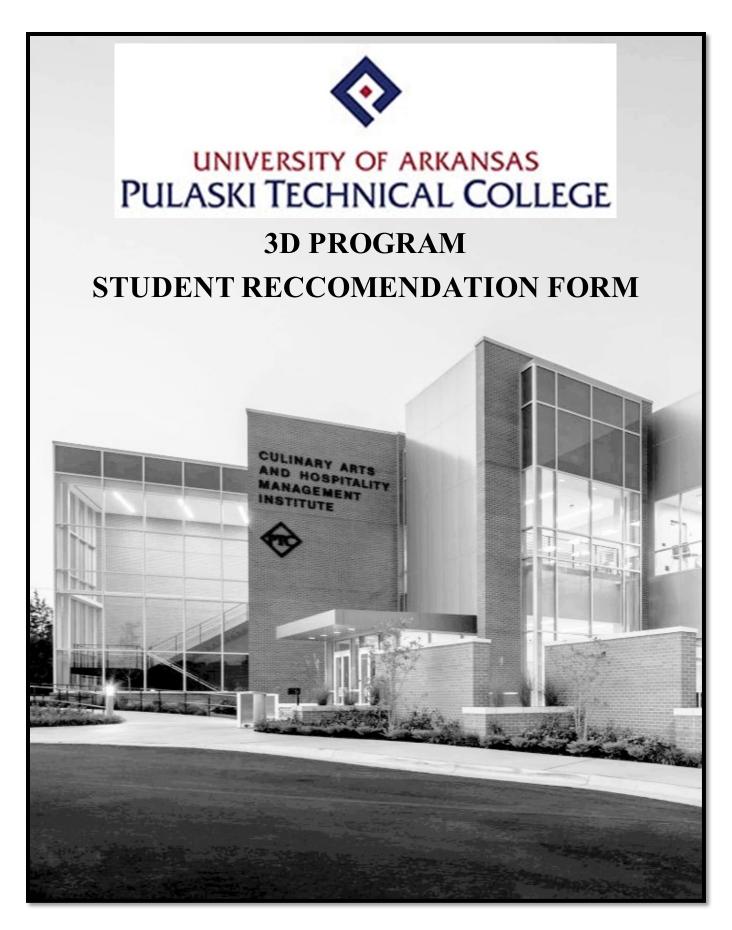
RECOMMENDATION 1 (EDUCATOR)		
Name	Position	
Address, City, State		
Phone	Email	

RECOMMENDATION 2		
Name	Position	
Address, City, State		
Phone	Email	

RECOMMENDATION 3		
Name	Position	
Address, City, State		
Phone	Email	

RECOMMENDATION RELEASE		
I agree to waive my right to access the student recommendation forms.		
Applicant Name	Applicant Signature	Date
Parent Name	Parent Signature	Date

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RECOMMENDATION FORM FOR:

(Applicant name)

The above named individual has applied for admission to the 3D Program at the University of Arkansas-Pulaski Technical College (Visit <u>http://uaptc.edu/3d</u> to learn more about the program.) The 3D Program serves to provide young adults with intellectual disabilities an inclusive college experience that will provide accesses to high quality education that promotes student learning and enables individuals to develop to their fullest potential. Please answer the following questions to the best of your ability. Applications will not be reviewed without recommendations. Applicants have waived their right to access the recommendation form. Recommendations will be kept at the strictest confidence. Your timely completion and returning of this form is greatly appreciated by the applicant. <u>We strongly recommend you make a copy of this form for your records.</u> If you have any further questions, please contact Bailey Smith at 501-800-3246. Thank you.

CONTACT INFORMATION		
Your Name	Title/Organization	
Address		
	-	
City	State	Zip
Phone	Email Address	

1. How long have you known the student?

2. What is your relationship to the student?

3. Are you familiar with the 3D Program? \exists Yes \exists No

4. How do you feel the student would benefit from post-secondary education in the area of **academics**? Please describe the student's current level of academic functioning.

5. Do you feel the applicant would benefit from post-secondary education in the area of **socialization**? Why or why not? Describe the current level of socialization that you have observed.

6. Describe the skills you feel the student would be able to learn in the area of **independent living**?

7. Do you feel the student would benefit from post-secondary education in the area of **career development**? Why or why not?

8. Does the student have any behaviors that would interfere with his or her ability to participate in the 3D Program? JYes JNo
Comments:

9. Describe the student's social skills that you have observed with same aged peers:

10. Discuss the student's level of independence:

11. Discuss how the student manages stress:

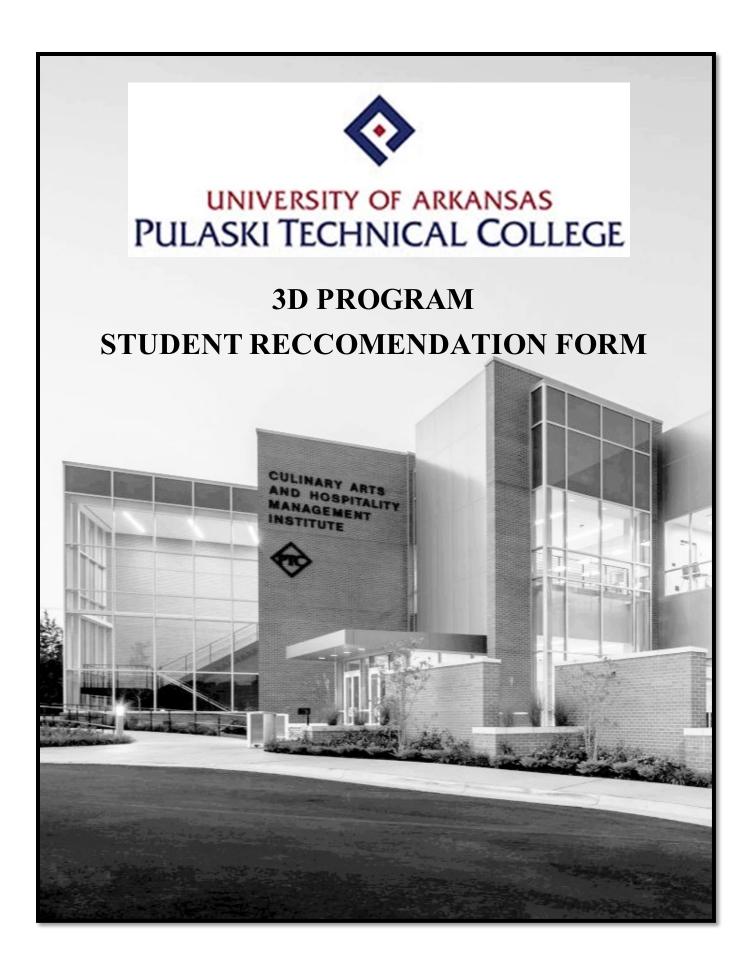
12. Do you feel the parents are ready to let their student go? \[Yes \]No Comments: 13. Please describe the applicant in detail. Include any additional information or commentary about the applicant that would assist the admissions committee in ensuring the student is a good fit for the program. If you need more space, please attach an additional page. We are looking for a true picture of the student's overall level in academics, social skills, independent functioning, and employment readiness:

Thank you.

Please return the completed recommendation form to:

3D Program ATTN: Bailey Smith University of Arkansas Pulaski Technical College 13000 Interstate 30 Little Rock, Arkansas 72210

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RECOMMENDATION FORM FOR:

(Applicant name)

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CONTACT INFORMATION			
Your Name	Titl	e/Organization	
Address			
City	St	tate	Zip
Phone		Email Address	

4. How do you feel the student would benefit from post-secondary education in the area of **academics**? Please describe the student's current level of academic functioning.

5. Do you feel the applicant would benefit from post-secondary education in the area of **socialization**? Why or why not? Describe the current level of socialization that you have observed.

6. Describe the skills you feel the student would be able to learn in the area of **independent living**?

7. Do you feel the student would benefit from post-secondary education in the area of **career development**? Why or why not?

8. Does the student have any behaviors that would interfere with his or her ability to participate in the 3D Program? JYes JNo
Comments:

9. Describe the student's social skills that you have observed with same aged peers:

10. Discuss the student's level of independence:

11. Discuss how the student manages stress:

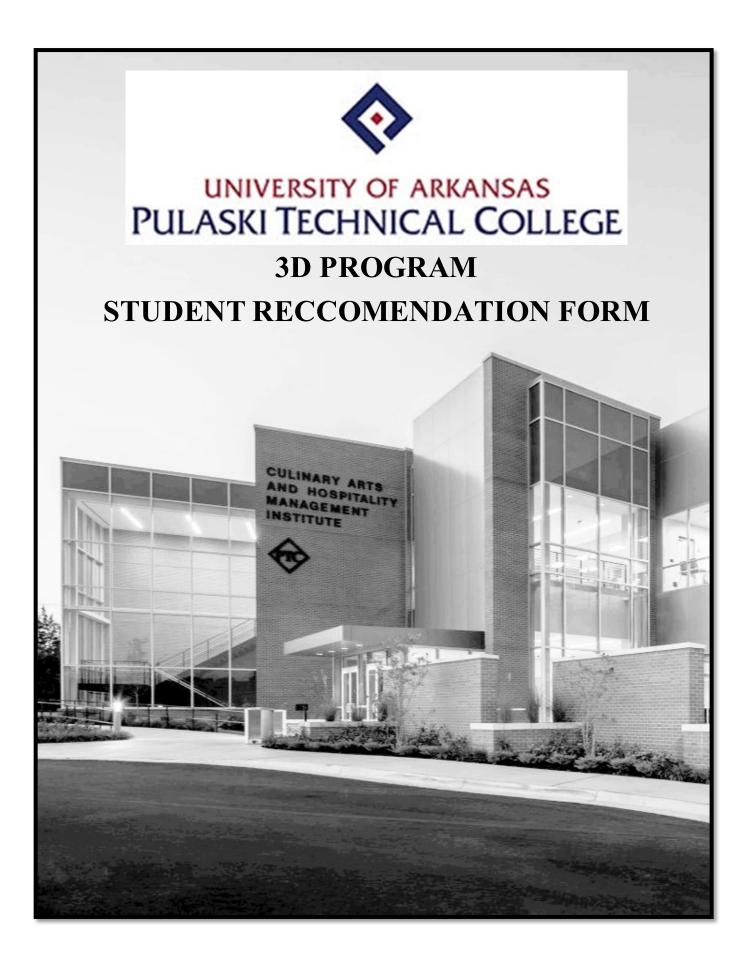
12. Do you feel the parents are ready to let their student go? JYes JNb Comments:

13. Please describe the applicant in detail. Include any additional information or commentary about the applicant that would assist the admissions committee in ensuring the student is a good fit for the program. If you need more space, please attach an additional page. We are looking for a true picture of the student's overall level in academics, social skills, independent functioning, and employment readiness:

Thank you.

3D Program ATTN: Bailey Smith University of Arkansas Pulaski Technical College 13000 Interstate 30 Little Rock, Arkansas 72210

Please return the completed recommendation form to:



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EDUCATOR RECOMMENDATION FORM FOR:

(Applicant name)

The above named individual has applied for admission to the 3D Program at the University of Arkansas-Pulaski Technical College (Visit <u>http://uaptc.edu/3d</u> to learn more about the program.) The 3D Program serves to provide young adults with intellectual disabilities an inclusive college experience that will provide accesses to high quality education that promotes student learning and enables individuals to develop to their fullest potential. Please answer the following questions to the best of your ability. Applications will not be reviewed without recommendations. Applicants have waived their right to access the recommendation form. Recommendations will be kept at the strictest confidence. Your timely completion and returning of this form is greatly appreciated by the applicant. <u>We strongly recommend you make a copy of this form for your records.</u> If you have any further questions, please contact Bailey Smith at 501-800-3246. Thank you.

CONTACT INFORMATION			
Your Name	Title	/Organization	
Address			
City	State		Zip
Phone		Email Address	

1. How long have you know the student?

2. In what capacity?

3. Are you familiar with the 3D Program? \exists Yes \exists No

4. How do you feel the student would benefit from post-secondary education in the area of **academics**? Please describe the student's current level of academic functioning.

5. Do you feel the applicant would benefit from post-secondary education in the area of **socialization**? Why or why not? Describe the current level of socialization you have observed.

6. Describe the skills you feel the student would be able to learn in the area of **independent living**?

7. Do you feel the student would benefit from post-secondary education in the area of **career development**? Why or why not?

8. Does the student have any behaviors that would interfere with his or her ability to participate in the 3D Program? JYes JNo
Comments:

9. Describe the student's social skills that you have observed with same aged peers:

10. Discuss the student's level of independence:

11. Discuss how the student manages stress:

12. Do you feel the parents are ready to let their student go? ↓Yes ↓No Comments:

INDEPENDENT LIVING SKILLS		
Finds way around new environment	 Has never had the opportunity Needs complete assistance Needs limited assistance Completely independent 	
Follows a schedule independently	 Has never had the opportunity Needs complete assistance Needs limited assistance Completely independent 	
Hygiene	□ Is an issue □ Is not an issue	
Asks for help, clarification	 Needs prompting Always Only in familiar situations 	
Use good judgment in an emergency	 Has received instruction, but has not been in the situation Has not received instruction Completely independent 	
Copes well with stress	 Needs assistance Has and uses coping strategies Independent 	
Adjusts well to new environments	 Needs much assistance Needs little assistance Independent 	
Prefers to do things for himself/herself	 □ Yes □ No □ Frequently requests assistance 	
Sets appointments for himself/herself	□ Yes □ No	
What responsibilities outside of classwork does the student have at school?		
Is the student able to manage his/her own time?	 Arrive on time Allow enough time to walk to classes,etc. Uses alarm clock Uses schedule or day planner No 	
Has participated in community based instruction	□ No □ Yes, successfully □ Yes, unsuccessfully	
Students knows and understands his/her own disability	 Not aware of disability Knows disability, but does not understand Knows and understands 	

SOCIAL SKILLS AND COMMUNICATION		
Communicates needs appropriately	□ Yes □ No □ With prompting	
Engages in age appropriate interaction	 Yes, socializes with same age peers Does not socialize Socializes mostly with family Socializes with traditional students Socializes only with students with disabilities 	
Deals with conflict	 Needs much assistance Seeks assistance Needs limited assistance Independent 	
Distinguishes between friends & strangers	□ Yes □ No □ Has not been in the situation	
Follows rules	 Yes, is a rule follower Needs reminders Struggles following rules 	
Respects authority figures	□ Yes □ No □ Depends on the relationship	
Uses cell phone	 Phone calls Text messages Calendar/day planner Alarms Apps Internet browsing 	
Is able to provide personal information	 Address Emergency contact Medication information Insurance information Phone number Email address 	
Uses email	 Has email account but does not use Uses account with assistance Uses account independently Uses a flash drive Remembers passwords Needs reminder for passwords 	
Maintains appropriate social behavior	 With prompts Independently with family Needs reminders in public situations Independent in public situations 	
How does the student manage anger/anxiety?		

ACADEMIC SKILLS		
Reading skills Approximate grade level reading ability	 No functional reading Reads chapterbooks Reads books silently Can answer questions about a reading selection Can summarize a reading selection Reads books for pleasure Makes inferences Title of last book read: 	
Math skills Approximate grade level:	 Handles money to make a purchase Counts change in bills Manages a checking account Stays within a budget Approximate grade level:	
Computer skills	 Word processor Internet search Remembers password PowerPoint Requires assistance Uses Mac Uses PC Does not use the computer 	
Has participated in inclusive classes	 No Yes, independently Yes, with assistant Yes, with accommodations 	
Following verbal directions	□ Yes □ No □ With reminders	
Following written directions	□ Yes □ No □ With reminders	
Time management skills	 Uses a calendar Makes appointments Needs complete assistance Keeps planner/agenda Sets reminders on phone On time 	
Study habits	 Studies independently Has tutor Requires one on one assistance Requires prompting Does not have homework 	
Note-taking skills	□ Takes ownnotes □ Uses technology □ Requires copies of notes	

ACADEMIC SKILLS (CONT.)		
Writing skills	 Has written papers Writes simple sentences Drafts, revises and edits Writes shortparagraphs Uses punctuation Takes notes during class Copies notes from board Does not write Uses technology for writing Approximate grade equivalent:	
Listening skills	 Able to retell settings, problems, events and solutions Create questions based on information presented 	
Tutor/assistant	 Attended class with student Assisted with work one on one At home tutor No tutor or assistant 	
Assistive technology	 iPad- apps:	

13. Please describe the applicant in detail. Include any additional information or commentary about the applicant that would assist the admissions committee in ensuring the student is a good fit for the program. If you need more space, please attach an additional page. We are looking for a true picture of the student's overall level in academics, social skills, independent functioning, and employment readiness:

Thank you.

Please return the completed recommendation form to:

3D Program ATTN: Bailey Smith University of Arkansas Pulaski Technical College 13000 Interstate 30 Little Rock, Arkansas 72210

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