



## **Diamond Den Grant Application**

Through the Diamond Den grant opportunity, the UA - Pulaski Technical College Foundation invites UA-PTC faculty and staff to submit proposals focused on increasing UA-PTC student engagement, retention and on-time graduation.

Applications will be accepted from May 27, 2025 to September 12, 2025, through email to [Advancement@uaptc.edu](mailto:Advancement@uaptc.edu). Grant recipients will be announced on October 6, 2025. Funds will be awarded for projects that take place from October 6, 2025 to June 30, 2026. The UA-PTC Foundation has allocated \$50,000 for the 2025 grants and expects to fund up to 10 projects.

Project managers will be expected to conduct an oral presentation about your project to the UA-PTC Foundation Board of Directors and during Professional Development Week for the fall or spring semester. Project managers must follow all UA-PTC procurement and purchasing policies and will be asked to submit update reports and budget reports with receipts.

Diamond Dog mini-grants cannot be used to purchase 3<sup>rd</sup> party software or provide faculty or project manager/s' stipends. All funds spent on food must be through the Bistro, South Paw, or UA-PTC Catering Department. Funds must be invested in student success projects to serve UA-PTC students, increase engagement, and foster co-curricular learning.

Applications must have the appropriate dean or vice-chancellor's signature (wet signature in blue ink) of approval to be considered. Proposals that are not signed by the applicant's dean or vice chancellor will not be reviewed. Proposals that go beyond the word limit for any question will not be reviewed.

A faculty or staff member can be the lead applicant in only one application.

Applicant Name: \_\_\_\_\_

Position: \_\_\_\_\_ Department/Division: \_\_\_\_\_

Project Title: \_\_\_\_\_

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Need for project: (limit 500 words)

Goals and objectives: (Limited to 500 words; List up to three SMART objectives: specific, measurable, attainable, relevant and time limited for the 2025 – 2026 calendar year)

How does the proposed project align with the 2023-2026 UA-PTC Strategic Plan goals of student recruitment and persistence; community engagement and partnerships and/or employee Esprit De Corps? (limit 200 words)

Which of the following institutional learning outcomes does the proposed project support  
(check all that apply)?

	<b>UA-PTC Institutional Learning Outcomes</b>
	Comprehensive Literacies - Students will be able to illustrate information or technical literacy.
	Communication - Students will be able to apply verbal or written skills to express ideas.
	Critical Thinking - Students will be able to solve problems with analytical thinking.
	Cultural Awareness - Students will be able to demonstrate citizenship in a global context.

How will you assess the institutional learning outcomes checked above? (100 words)

Description of Project with Timeline: (limit 1,000 words)

How have you involved students in your project planning? (limit 500 words)



How will your proposed project increase student engagement? (limit 500 words)

How will this project be sustained beyond the funding period? (limit 500 words)

Evaluation (how do you know if you are successful): (limit 500 words)

Will you involve external volunteers, including UA-PTC Foundation board members? If so, how would they be involved? (Limit 500 words)

**Budget:** An itemized budget is required. Include a budget of your request and how those funds will be invested.

Budget Items	Total

**Budget Justification:** Provide a short narrative of how funds will be used to support student engagement, retention and success. (limit to 500 words)

Program Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Melissa Hendricks, Vice Chancellor of Advancement, at 501-812-2211 or  
mhendricks@uaptc.edu if you have any questions.

All proposals will be reviewed and scored by a committee comprised of faculty, staff and UA-  
PTC Foundation Board of Director members.