

Minimum Wage

Department of Labor and Licensing
NOTICE to employer & employee

MINIMUM WAGE

All employees covered by Arkansas Code 11-4-202 to 11-4-220 must be paid a minimum wage of at least:
\$11.00 an hour effective January 1, 2021 with an allowance for gratuities not to exceed \$8.37 per hour.

COVERAGE

The Arkansas Minimum Wage applies to an employer of four (4) or more persons. Common exemptions include:

- *Executive, administrative or professional employees.
- *Outside commission-paid salesmen.
- *Students whose work is a part of a bona fide vocational training program.
- *Students who work in the schools they are attending.
- *Some farm laborers.
- *Independent contractors.
- *Employees of the United States.

STUDENT RATE

Any full-time student attending any accredited institution of education within the State of Arkansas, and who is employed to work an amount not to exceed twenty (20) hours during weeks that school is in session or forty (40) hours during weeks when school is not in session, such rate of wage shall be equal to not less than eighty-five (85%) of the applicable minimum wage provided a Student Certificate of Eligibility is obtained from the Arkansas Department of Labor and Licensing. Student workers subject to the 85% provision of the applicable minimum wage rate and a gratuity allowance shall not be paid less than the base wage guaranteed any other employee subject to a gratuity allowance.

HANDICAPPED WORKERS

The Director has established rules for employment of these workers. For further information contact the Department of Labor and Licensing.

STUDENT-LEARNERS

A "Student-Learner" is a person who is receiving regular instructions in an accredited school and who is employed on a part-time basis in a bona fide training program. For further information contact the Department of Labor and Licensing.

OVERTIME PAY

Overtime compensation must be paid at the rate of one and one-half times the regular hourly rate of pay for hours worked in excess of 40 hours in a workweek. This overtime provision shall not be applicable with respect to employers with less than 4 employees, or agricultural employees.

WORKWEEK

A workweek is a regularly recurring period of 168 hours in the form of seven consecutive 24-hour periods.

ENFORCEMENT

The Director of the Division of Labor or his representatives have the authority to:

- enter and inspect any place of employment in the State to examine books, payrolls, and records having to do with wages and hours. He may copy these records if necessary and may question any employees to find out if the law is being obeyed;
- require written or sworn statements from an employer about his employees' earnings and hours of work; and
- enforce all administrative rules.

DEDUCTIONS FROM THE MINIMUM WAGE

No deduction from the applicable minimum wage may be made except those authorized or required by law or by rule of the Director of Labor, however, deductions which are not otherwise prohibited and which are for the employee's benefit may be made if authorized in writing by the employee.

KEEPING OF RECORDS

All employers subject to the Minimum Wage Law must keep accurate records for a period of three (3) years. These records must include the name, address, occupation, rate of pay, hours worked and the amount paid each pay period for all employees covered by the law. In addition, every employer who claims an allowance for tips, board, lodging, apparel or other items or services as part of the applicable minimum wage rate, must maintain daily records showing for each employee the amounts claimed as allowances and must maintain records which will substantiate the amount of tips actually received by the employee or the employer's reasonable cost in supplying items or services to the employee.

EQUAL PAY ACT

No employer in the State of Arkansas shall discriminate in the payment of wages as between the sexes or shall pay any female in his employ, salary or wage rate less than the rates paid to male employees for comparable work. Provided, however, that nothing in this Act shall prohibit a variation in rates of pay based upon a difference in seniority, experience, training, skill, ability, or difference in duties and services performed, or difference in the shift or time of the day worked, or any other reasonable differentiation except difference in sex. Every employer shall keep and maintain records of the salaries and wage rates, job classifications and other terms and conditions of employment of the persons employed by him and such records shall be preserved for a period of three (3) years.

PENALTIES

Any employer who willfully hinders or delays the Director or his authorized representative in the performance of his duties in the enforcement of the Minimum Wage Law or of any rule issued under it shall be subject

EMPLOYERS SUBJECT TO THE MINIMUM WAGE ACT ARE REQUIRED TO POST THIS NOTICE IN A CONSPICUOUS PLACE FOR ALL EMPLOYEES.

THIS NOTICE IS FOR INFORMATIONAL PURPOSES ONLY.

NOTICE: This state has its own minimum wage law. Employers are also required to display the federal Employee Rights Under the Fair Labor Standards Act posting, which indicates the federal minimum wage. Where federal and state rates both apply to an employee, the U.S. Department of Labor dictates that the employee is entitled to the higher minimum wage rate.

Veterans' Benefits
and Services

Department of Labor and Licensing
Department of Veterans Affairs

ARKANSAS VETERANS' BENEFITS AND SERVICES

As mandated by Act 655 of 2025 of the Arkansas General Assembly, this poster provides essential information on benefits and services available to service members and veterans.

ARKANSAS DEPARTMENT OF VETERANS AFFAIRS (ADVA)

PHONE: 501-683-2382
WEBSITE: WWW.VETERANS.ARKANSAS.GOV
501 WOODLANE ST., 401N
LITTLE ROCK, AR 72201

ARKANSAS DEPARTMENT OF LABOR AND LICENSING (ADLL)

PHONE: 501-682-4500
WEBSITE: LABOR.ARKANSAS.GOV
900 W CAPITOL
LITTLE ROCK, AR 72201

Summary of Arkansas Military and Veterans Benefits: Arkansas offers special benefits for Service members, Veterans, and their Families including property tax exemptions, state employment preferences, education and tuition assistance, vehicle tags, as well as hunting and fishing license privileges. Eligibility for some benefits may depend on residency, military component, and Veteran disability status.

U.S. Department of Veterans Affairs (VA) Resources
Substance Abuse and Mental Health Treatment Options

- Mental Health Support and Services:** Find treatment and support for mental health problems like PTSD, MST, depression, grief, substance use problems, and anxiety-related conditions.
 - Website:** www.mentalhealth.va.gov
- Connect with Social Workers:** Get help with resources, crisis intervention, intimate partner violence, food insecurity, substance use dependence, and support for housing instability.
 - VA Health Care Hotline:** (877) 222-8387 (press 0)
 - Website:** www.socialwork.va.gov
- Veterans Crisis Line:** Connect with caring, qualified VA responders. Confidential support is available 24/7.
 - Call:** Dial 988 and Press 1
 - Text:** 838255
 - Chat Online:** VeteransCrisisLine.net
 - TTY:** 800-799-4889

Educational, Workforce, and Training Resources

- Apply for and manage GI Bill and other education benefits:** Help pay for college and training programs.
 - VA Education Benefits Assistance Service Line:**
 - From the U.S.: (888) 442-4551
 - From overseas: 001-918-781-5678
 - Website:** www.va.gov/education/about-gi-bill-benefits/
- Veteran Readiness and Employment (VR&E):** Service members and veterans with service-connected disabilities may qualify for VR&E, also known as Chapter 31.
 - Website:** www.va.gov/careers-employment/vocational-rehabilitation/
- Careers and Employment:** Apply for Veteran Readiness and Employment (VR&E), get support for your Veteran-owned small business, and access other career resources.
 - MyVA411:** (800) 698-2411
 - Website:** www.va.gov/careers-employment/

Tax Benefits

- Military Pay Exempt from Arkansas State Taxes:**
 - Military pay received by Service members serving in an active or reserve component of the U.S. Armed Forces is exempt from Arkansas income tax.
 - Military retirement pay is exempt from Arkansas income taxes.
 - Arkansas State Taxes on Military Disability Retirement Pay: Military disability retirement pay received as a pension, annuity, or similar allowance for personal injury or sickness resulting from active service in the U.S. Armed Forces should not be included in taxable income.

Arkansas has many more options for Tax relief for Military and Veterans. You can see an up-to-date list at <https://myarmybenefits.us.army.mil/Benefit-Library/State/Territory-Benefits/Arkansas#Taxes>

Veteran Designation on Arkansas ID Card and Driver's License:

Arkansas resident Veterans who received an honorable discharge from service in the U.S. Armed Forces can request a Veteran designation on their Arkansas driver's license or ID card. Veterans can apply at any [Arkansas Driver Control Office](#).

- Veterans must provide one of the following documents as proof of eligibility:
 - DD214, Certificate of Release or Discharge from Active Duty
 - NGB 22, Report of Separation
 - Veterans ID card issued by the VA
 - DD256 or 257, Discharge Certificate
 - DD2, retired Veteran ID card

Eligibility for Unemployment Insurance (UI) Benefits Under State and Federal Law

- The Arkansas Division of Workforce Services (ADWS) administers the Arkansas UI program that provides temporary financial assistance for workers who are unemployed through no fault of their own.
 - Applicants can file a claim for UI online at the [ADWS, EZARC UI Claim webpage](#) (Monday through Friday, 6 a.m. – 6 p.m., and Sunday 7 a.m. - 6 p.m.).
 - For more information or questions, please call the UI Service Center at 844-908-2178 (Monday through Friday, 8 a.m. – 3:30 p.m.).

Legal Services

- Find local Veteran Service Organizations (VSO):** Get help from an accredited representative.
 - MyVA411:** (800) 698-2411
 - Website:** www.va.gov/get-help-from-accredited-representative/

Additional VA Benefits and Services

- VA Health Care:** Apply for VA health care, learn how to access services, and manage your health and benefits online.
 - VA Health Care Hotline:** (877) 222-8387 (press 0)
 - Website:** www.va.gov/health-care/how-to-apply/
- Disability and Benefits:** File a claim for disability compensation for conditions related to your military service and manage your benefits.
 - VA Benefits Hotline:** (800) 827-1000
 - Website:** www.va.gov/disability/how-to-file-claim/
- Homelessness Support, Housing Assistance, VA Home Loans:** VA can connect you with housing resources and offer benefits to help build, improve, or keep your current home.
 - Call Center for Homeless Veterans:** (877) 424-3838
 - Website:** www.va.gov/homeless/
 - VA Loan Guaranty Service:** (877) 827-3702
 - Website:** www.va.gov/housing-assistance/home-loans
- Pension:** Apply for monthly payments for wartime Veterans and survivors with limited or no income who meet certain requirements.
 - VA Benefits Hotline:** (800) 827-1000
 - Website:** www.va.gov/pension/
- Burials and Memorials:** Determine burial eligibility, get help planning a burial in a VA national cemetery, order memorial items for Veterans.
 - VA National Cemetery Office:** (800) 535-1117
 - Website:** www.va.gov/burials-memorials/schedule-a-burial/
- Family Member, Caregiver, and Survivor Benefits:** Learn about benefits you may qualify for as a Veteran spouse, dependent, or survivor.
 - VA Benefits Hotline:** (800) 827-1000
 - Website:** www.va.gov/family-and-caregiver-benefits/

NOTE: Employers in Arkansas with fifty (50) or more full-time equivalent employees are required to display this poster in a conspicuous place accessible to employees.

Unemployment Ins.

Division of Workforce Services
NOTICE TO EMPLOYEES
HOW TO CLAIM UNEMPLOYMENT INSURANCE

EMPLOYEES OF

are covered by the Division of Workforce Services Law.

The Law provides Unemployment Benefits for unemployed workers and under certain conditions for those working only part time.

As a covered employee, your employer has contributed to or will reimburse the Arkansas Unemployment Trust Fund from which benefits are paid. **NO DEDUCTIONS CAN BE MADE FROM YOUR WAGES FOR THIS PURPOSE.** Be sure your employer has your correct Social Security Number.

- If and when you know you are going to be out of work for a calendar week or more, **YOU SHOULD PROMPTLY:**
 - File a claim for benefits through the Division of Workforce Services.
 - We will try to help locate work for you both before benefit payments start and while they are being paid.
- If you are attached to a regular employer, working less than full time due entirely to lack of work, you may be eligible for partial Unemployment Insurance Benefits.
 - In that case, claim partial benefits—**promptly**—by reporting the facts (dates, wages, employer) . **Do not delay doing this.**

Our Local Office will answer questions and supply further information.

Full time Local Offices are situated in the following cities to provide services to Unemployment Insurance Claimants:

Arkadelphia	Forrest City	Magnolia	Rogers
Batesville	Fort Smith	Malvern	Russellville
Benton	Harrison	Mena	Searcy
Blytheville	Helena	Monticello	Texarkana
Camden	Hope	Mountain Home	West Memphis
Conway	Hot Springs	Newport	
El Dorado	Jonesboro	Paragould	
Fayetteville	Little Rock	Pine Bluff	

CAUTION: False statements to obtain benefits, concealment of material facts, or failure to report earnings for the purpose of obtaining or increasing Unemployment Insurance Payments, are violations of criminal laws and lead to prosecution.

*** Servicios de Interpretación/Traducción disponibles por medio de su oficina local. --- Ewër Jerbal in ukok kijien jeje im kesnaon ilo apil ko llo kwaj päd le.
--- Các Dịch Vụ Thông Dịch/Phiên Dịch có sẵn qua văn phòng địa phương của quý vị. --- ລ້ວງການປະຈຳພຽງຢູ່ພະມະນູນເພື່ອບັນທຶກການທຳການຕະຫຼາດຕະຫຼາດ
--- Interpretation/Translation services available through your local office. ***

DWS-ARK-237 (Rev. 1-07) v09142021

REV. 09/14/2021

Workers' Comp.

Workers' Compensation Commission

Form AR-P

Ark. Code Ann.
§ 11-9-403, 407
AWCC Rule 7
Updated: 06-16-14

ARKANSAS WORKERS' COMPENSATION COMMISSION

324 SPRING STREET, LITTLE ROCK, AR 72201
MAIL P. O. Box 950, Little Rock, AR 72203-0950
LITTLE ROCK OFFICE - 1-800-622-4472 / 501-682-3930
SPRINGDALE OFFICE - 1-800-852-5376 / 479-751-2790

P

WORKERS' COMPENSATION INSTRUCTIONS TO EMPLOYERS AND EMPLOYEES

All employees of this establishment entitled to benefits under the provisions of the Arkansas workers' compensation laws are hereby notified that their employer has secured the payment of such compensation as may at any time be due employees or their dependents. This employer is required by state law to provide workers' compensation coverage or this employer has waived the exclusion or exemption from the operation of the workers' compensation laws, and the employer certifies by the display of this poster that workers' compensation coverage is now provided by a workers' compensation insurance policy or by enrollment in the Arkansas Self-Insurance Program or by the Public Employee Claims Division of the Arkansas Insurance Department.

(Place label indicating Insurer's Name,
Claims Office Address, Claims Office Phone Number
and Policy Expiration Date)

IN CASE OF JOB-RELATED INJURIES OR OCCUPATIONAL DISEASES

The Employer Shall:

- Provide all necessary medical, surgical and hospital treatment, as required by law, following the injury and for such additional time as ordered by the Workers' Compensation Commission.
- Provide compensation payments in accordance with the provisions of the law. The first installment of compensation becomes due on the 15th day after the employer has notice of the injury or death, except in those cases where liability has been denied by the employer.
- Provide prompt reporting of accidents to appropriate parties.
- Keep a record of all injuries received by its employees.

The Employee Shall:

The employee shall report the injury to the employer on Form N **and** to a person or at a place specified by the employer, unless the injury either renders the employee physically or mentally unable to do so, or the injury is made known to the employer immediately after it occurs. The employer shall not be responsible for disability, medical, or other benefits prior to receipt of the employee's notice of injury. All reporting procedures specified by the employer must be reasonable and shall afford the employee reasonable notice of the reporting requirements. The foregoing shall not apply when an employee requires emergency medical treatment outside the employer's normal business hours; however, in that event, the employee shall cause a report of the injury to be made to the employer on the employer's next regular business day. Failure to give such notice shall not bar any claim (1) if the employer had knowledge of the injury or death, (2) if the employee had no knowledge that the condition or disease arose out of and in the course of employment, or (3) if the Commission excuses such failure on the grounds that for some satisfactory reason such notice could not be given. Objection to failure to give notice must be made at or before the first hearing on the claim.

Statutory Information:

Ark. Code Ann. § 11-9-514(b) states: "Treatment or services furnished or prescribed by any physician other than the ones selected according to the foregoing, except emergency treatment, shall be at the claimant's expense."

Ark. Code Ann. § 11-9-514(f), however, indicates: When compensability is controverted, subsection (b) shall not apply if:

- The employee requests medical assistance in writing prior to seeking the same as a result of an alleged compensable injury; and
- The employer refuses to refer the employee to a medical provider within forty-eight (48) hours after such written request as provided above; and
- The alleged injury is later found to be a compensable injury; and
- The employer has not made a previous offer of medical treatment.

If you have any questions regarding your rights under the Arkansas workers' compensation laws, you may call an Arkansas Workers' Compensation Commission legal advisor at our toll-free number listed above.

All employers who come within the operation of the Arkansas workers' compensation laws and have complied with its provisions must post this notice in a **CONSPICUOUS** place in or about their place or places of business.

AWCC Form P (Posting Notice)

A posting notice is mentioned in **Ark. Code Ann. §11-9-403, Ark. Code Ann. §11-9-407 and AWCC Rule 7. AWCC Form P** satisfies all requirements.

Form P:

- Is to be on display in a conspicuous place;
- Tells employers what to do when an employee is injured;
- Instructs employees to notify the employer immediately (or no later than the close of the next business day) when injured;
- Lists the claims office that will be handling the insurance aspects of the case;
- Gives the claims office telephone number;
- Announces the expiration date of the insurance policy; and
- Provides telephone numbers for Arkansas Workers' Compensation Commission legal advisors if either party needs assistance.

Employers without **Form P** may lose the use of **Form P** as a defense in litigation. Employees disobeying instructions on **Form P** may delay their benefits or jeopardize the awarding of any benefits in a contested case.

The AWCC furnishes samples, not supplies, of **Form P**. Carriers are to send their insureds an adequate number, and self-insureds must arrange with a printer for the supply they need. Carriers and employers may enlarge **Form P** for posting purposes.

Information about Form P is available from the Support Services Division (1-800-622-4472 or 501-682-3930).

Ark. Code Ann. §11-9-106(a): "Any person or entity who willfully and knowingly makes any material false statement or representation, who willfully and knowingly omits or conceals any material information, or who willfully and knowingly employs any device, scheme, or artifice for the purpose of obtaining any benefit or payment; defeating or wrongfully increasing or wrongfully decreasing any claim for benefit or payment; or obtaining or avoiding workers' compensation coverage or avoiding payment of the proper insurance premium, or who aids and abets for any of said purposes, under this chapter shall be guilty of a Class D felony. Fifty percent (50%) of any criminal fine imposed and collected under this section shall be paid and allocated in accordance with applicable law to the Death and Permanent Total Disability Trust Fund administered by the Workers' Compensation Commission."

P

REV. 06/16/2014

TWO ways to verify poster compliance!

QR CODE Scan with phone camera:



OR

ONLINE Go to: JKeller.com/LLPverify

Enter this code: 69322-082025

To update your labor law posters contact

J. J. Keller & Associates, Inc.
JKeller.com/laborlaw
800-327-6868

 **J. J. Keller**
& Associates, Inc.
Since 1953



AUG2025

65714F

AR-ENG



62756