Proctoring Request Form

Instructor name_____

Instructor contact information:

Phone_____

Email_____

Class name _____

Test name _____

Type of Exam

Online Password _____

Pen/paper

Testing rules and requirements

ID required

Calculator allowed

Book allowed

Notes allowed

Scratch paper

Time limit _____

Testing Location

Main Campus - Campus Center Building, Room 105, 3000 W Scenic Drive, North Little Rock, AR 72118

South Campus – Transportation Technology Center, Room 202, 13000 Interstate 30, Little Rock, AR 72210

Method to return completed test

Scan & attach to email

FAX (# required) _____

Online- doesn't apply

Special Instructions:

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Return to UAPTC Testing Center- testingcenter@uaptc.edu

All non-UAPTC students pay a $40 Proctor Fee