

<b>Academic Clemency</b>	Procedure Number	524
	Effective Date	5-1-19

**1.0 PURPOSE**

Act 1000 of the 1991 General Assembly of the State of Arkansas requires that state colleges and universities establish policies for academic clemency for undergraduate students. UA-PTC has a policy whereby students may petition the UA-PTC to have previously earned grades and credits removed from the calculations of their cumulative grade-point averages.

**2.0 REVISION HISTORY**

Adopted on:  
October 1994  
Revised on:  
September 2014;  
December 2018

**3.0 PERSONS AFFECTED**

Students

**4.0 DEFINITIONS**

**5.0 PROCEDURES**

To be considered for academic clemency, the student must meet the following criteria:

**Eligibility**

- A. The student must not have been enrolled in any institution of higher education for a minimum of three consecutive years.
- B. Students who have a cumulative grade point average greater than 1.99 in the semester(s) for which academic clemency is requested are not eligible.
- C. Students who have completed a degree/certificate program are not eligible for clemency.

**Conditions**

- A. The student must submit a written request for academic clemency to the Registrar. Upon verification that the student has met all requirements, the student will be granted academic clemency.
- B. Academic clemency can be granted only once.
- C. Academic clemency will be granted when a student re-enrolls and completes one semester at UA-PTC and earns a minimum 2.00 grade point average.
- D. Academic clemency will cover all credits earned during the semester(s) for which it is granted. The student may not choose partial semesters or courses. All courses will be affected. Although these credits will not count toward graduation requirements, they will remain on the student’s comprehensive transcript. Courses on which academic clemency is granted will not be used in the computation of the cumulative grade-point average. They will be indicated on the transcript as zero credit hours.
- E. The comprehensive transcript will contain a notation indicating the date that academic clemency was granted.
- F. Federal and state financial aid regulations and requirements for veteran’s benefits will prevail over institutional academic clemency policy if there is a conflict.
- G. Policies related to academic clemency pertain only to UA-PTC and may not be honored by other institutions.

REQUIRED APPROVALS	NAME/SIGNATURE	DATE
Originator(s) Name(s):	PTC Board of Trustees	July, 1993 September, 2014
Ratified by:	Mason Campbell	Dec 7, 2018
Recommended by Chancellor (Signature)	Margaret Ellibee	May 1, 2019
UA Policy Alignment:		